

## SUMMARY:

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- Experienced Power BI Developer with 1 year of experience in gathering data from various sources and transforming it into insightful reports and dashboards.
- Sound knowledge of Web Applications & Operating Systems.
- Ability to learn about new Software Application & Hardware.
- Skilled in conducting analysis of technical issues.
- Knowledge and firsthand experience in creating Power BI Reports and Dashboards.
- Creating Data visualization BI dashboard from various data sources.
- Good Knowledge on Power BI Data Modelling and Data Warehousing concepts like Star Schema, Snowflake Schema.
- Create customize charts and custom calculations as per requirements. Ability to diagnose & troubleshoot technical issues.
- A team player with excellent communication skills
- Analysing software application functionality and suggesting improvements and recommending solutions to technical issues.
- Designing and maintaining expertise in the flow application process and systems related to the company.
- Keeping a record of configuration changes and scheduling application updates.
- Maintaining and updating technical documents and procedures. Working knowledge of office equipment.
- Excellent organizational and time management skills.
- Expertise in working in challenging environments with restricted timelines.

## TECHNICAL SKILLS

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**Skills:** Power BI, Power Query

**Software and OS:** Microsoft Power BI, Microsoft Excel

**Additional:** Communication Skills, Presentation Skills

## PROFESSIONAL EXPERIENCE

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- **Diverse Lynx India | HR Analyst** **Apr 2022 –Jan 2025**
  - Developed and refined business intelligence platforms using Power BI.
  - Provided technical guidance on reporting and development tasks to ensure timely completion and high-quality deliverables
  - Data Analysis: Proficiency in analysing recruitment metrics like time-to-hire, cost-per-hire, etc.
  - Analytics Tools: Advanced Excel skills (pivot tables, VLOOKUP, etc.) and familiarity with data visualization tools like Power BI.
  - Effective collaboration with HR teams, hiring managers, and external recruiters.
  - Presenting insights and reports clearly to stakeholders.
  - Ensuring data accuracy in recruitment reporting and analysis.
  - Published and managed reports and dashboards using Power BI Service.
- **Tech Mahindra Ltd. | Junior Software Engineer | Noida** **Sept 2019 – March 2021**
  - Developed interactive Power BI reports and dashboards in Power BI to visualize key financial metrics and trends.
  - Collaborated with business stakeholders to gather requirements, ensuring alignment with business objectives and expected deliverables.
  - Developed complex DAX calculations to derive meaningful insights from large financial datasets.
  - Created data models and optimized queries for improved performance.
  - Conducted performance tuning and optimization of reports and dashboards to enhance system efficiency and user experience.
- **Cetpa Infotech. | Intern | Noida** **July 2024– Sept 2024**
  - Creating Power BI Reports and Dashboard using various Import modes.
  - Use power query editor (ETL Tool) for transform the data and load it into Power BI Desktop.
  - Worked on selection of charts based on various subject areas.

- Worked probable filters and actions to make visualization more interactive.
- Created various info icons to get clear visualization.
- Performing MTD, QTD, YTD calculations etc.
- Creating Row level security with Power BI and integration with Power BI service portal.
- Working on KPI based visualization to make the project clearer to the end users.
- Providing prompt technical assistance to end-users with application related issues.
- Logging and documenting reported issues in a support ticketing system. Monitoring application performance, availability, and security.
- Collaborating closely with development teams and other stakeholder to solve issues.
- Providing training to end users and monitoring application performance and identifying performance bottlenecks.
- Identifying the root cause of Software Application & Technical problem by connecting with clients.
- Providing technical assistance to clients via phone calls, emails & chats & Escalation of technical issues to respective teams.
- Preparing timely reports & providing accurate and prompt feedback to clients.
- Assisting in integrating applications with other software systems. Maintaining comprehensive technical documentation

## PROJECT EXPERIENCE

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### Sales Metrics Dashboard

- Developed a comprehensive sales dashboard in Power BI, utilizing DAX and Power Queries to analyse and visualize sales data effectively.
- Designed interactive reports and visualizations that provided actionable insights into sales performance trends, regional analysis, and product segmentation

### Business / Functional Requirement

- Assemble a sales reports with different visuals to best show the Sales Insights in one-page Dashboard.
- Create unique key in table
- Create the Data Model connecting all tables and using the Calendar table already set up in the PBIX

## PROJECT

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[https://github.com/MansiBIDeveloper/PowerBI\\_Project/blob/main/project-2.pdf](https://github.com/MansiBIDeveloper/PowerBI_Project/blob/main/project-2.pdf)

[https://github.com/MansiBIDeveloper/PowerBI\\_Project/blob/main/Running\\_Project.pdf](https://github.com/MansiBIDeveloper/PowerBI_Project/blob/main/Running_Project.pdf)

[https://github.com/MansiBIDeveloper/PowerBI\\_Project/blob/main/Blinkit%20Analysis-dashboard.pdf](https://github.com/MansiBIDeveloper/PowerBI_Project/blob/main/Blinkit%20Analysis-dashboard.pdf)

## EDUCATION

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Dr. A. P. J. Abdul Kalam Technical University, Lucknow | 2015-2019

**B. Tech in Computer Science & Engineering**